

Manitowoc Public School District
Minutes of Curriculum Committee Meeting
September 20, 2022

Curriculum Committee Chairperson, Kathy Willis, called the meeting to order at 5:42 p.m. Curriculum Committee Members Tony Vlastelica and Matthew Phipps were present. Also present were James Feil, Interim Superintendent, School Members Collin Braunel and Stacey Soeldner, Jason Bull, Director of Teaching, Learning, and Assessment, and Pam Lensmire, Director of Curriculum and Instruction. In addition, Lynette Simonar, Regular Education Behavior Specialist, Katie Eichmann, Interim Director of Pupil Services, Lee Thennes, Lincoln High School Principal and Bruce Steinbacker, Middle Level teacher and Varsity Baseball Coach were in attendance.

Out of State Travel

Bruce Steinbacker presented an out of state travel request. Below are the details of the travels:

1. Travel Location: Jackie Robinson Training Center, Vero Beach Florida.
2. Travel Dates: March 21, 2023 leave date, March 26, 2023 return date.
3. Department: Manitowoc Lincoln Ships Varsity Baseball Team
4. Projected Number of Students:18
5. Projected Number of Staff: 4
6. Rationale for Proposal:The purpose of this trip is to take advantage of the facility and weather to improve relationships, skill sets, and team play. This experience will teach lifelong skills related to being on a team, organizational skills, and independent life skills.
7. Student costs: Approximately \$1500-\$1800 per player, significant cost reductions expected given plans to engage in fundraising activities
8. Staff costs: Approximately \$1500-\$1800 per coach, significant cost reductions expected given plans to engage in fundraising activities
9. Tony Vlastelica made a motion to support the proposed travel.
10. Matthew Phipps seconded the motion.
11. All members of the Curriculum Committee were in favor of moving the proposal forward to the full BOE for consideration.

Out of State Travel

Lee Thennes presented an out of state travel request on behalf of David Bowman. Below are the details of the travels:

12. Travel Location: New York, New York.
13. Travel Dates: October 11, 2022 through October 14, 2022
14. Department: Music
15. Projected Number of Staff: 1
16. Rationale for Proposal: By attending, David Bowman will secure 35 free tickets for our students to four opera broadcasts live from NYC. In addition David will have the opportunity to engage in high level professional development activities and network with Music educators from across the country.
17. Staff costs: All expenses paid by “The Met: HD Live in Schools”
18. Tony Vlastelica made a motion to support the proposed travel.
19. Matthew Phipps seconded the motion.
20. All members of the Curriculum Committee were in favor of moving the proposal forward to the full BOE for consideration.

Resource- Adoption

Pam Lensmire presented a proposal for a Middle Level Science resource adoption. The determination to explore OpenSciEd was made by the middle school science team, led by the Middle School Science Student

Learning Liaison, Kevin Kiel.. The resource has been in the making the last couple years, but was not completed until 2022. Last year, a couple of 7th and 8th grade teachers sampled a unit and shared favorable experiences to the middle school team that met at the end of last school year. When the team met in the summer, they explored OpenSciEd a bit more as a group with representatives from each grade level. In their start of the year staff development meeting this school year, the group determined that they would like to explore the resource even more fully with each grade level sampling one unit (two at 7th grade) this school year in place of a similar unit they already teach in IQWST. They hope to reevaluate at the end of this school year after everyone has had a chance to sample a unit to decide if they want to proceed with implementation of OpenSciEd. Building principals have been informed of the team's desire to sample units this school year. The details integral to this work include:

1. The team followed an Implementation Checklist.
2. Teachers reviewed and developed a deeper understanding of science standards.
3. Teachers identified the power and supporting standards for the course.
4. The team identified the criteria to be used in reviewing resource options.
5. The team identified OpenSciEd as the preferred resource.
6. A request was made for approval from the Curriculum Committee to move forward in process by making the preferred OpenSciEd units available for public review for thirty days.
7. Tony Vlastelica made a motion to support the next step in the process. Matthew Phipps seconded the motion. All members of the Curriculum Committee supported the execution of the next step in the process.
8. The preferred resource teacher's manual is now available for public review at the District Office.
9. A note of this opportunity for public review has been added to the MPSD website along with links to the resource.

Code of Conduct

Jason Bull shared an update around the Code of Conduct. Below you will find a summary of these updates:

1. The Code of Conduct was shared with all staff members during InService Week.
2. The Code of Conduct was shared electronically with all families via Infinite Campus.
3. The Infinite Campus message to parents also included a request to share the Code of Conduct with MPSD students. As of September 20, 2022 500 of 4000 families have indicated they had reviewed the Code of Conduct with their child/ren.
4. An all staff survey was shared to gather feedback related to the Code of Conduct. As of September 20, 2022 76.5% of 204 respondents reported a level of four or five [on a 1-5 scale, five being the highest] as it relates to their understanding of the purpose of the Code of Conduct. As of September 20, 2022 71.1% of 204 respondents reported a level of four or five [on a 1-5 scale, five being the highest] as it relates to their understanding of the levels of behaviors within the Code of Conduct. The most often utilized teacher-led classroom interventions include teaching classroom expectations, reteaching positive expectations, and having an individual student conference to discuss behavior. The least utilized teacher led classroom interventions include a buddy room or neutral site for reflection, mediation, and providing a reflective activity.
5. Next steps around the Code of Conduct include an Ad Hoc meeting in October, further discussions for the 5500 Club, building leadership teams gathering on October 14, 2022, and continued collaboration with Pupil Services team members.
6. A monthly Code of Conduct update will be provided via the Curriculum Committee.

Disproportionality

Katie Eichmann and Lynette Simonar shared a revised plan to address our State identified Racial Disproportionality identification.

1. This is the fourth year the MPSD has been identified as having Racial Disproportionality.
2. We continue to have a disproportionate number of students who identify as only black, who receive IEP services under the label of Emotional Behavioral Disability (EBD).
3. Additionally, the MPSD has been identified as engaging in disproportionate exclusionary discipline (Out of School Suspension) practices for black students.
4. The revised disproportionately plan allocates required federal dollars to provide research-based instructional strategies to teaching staff that supports the 25% lowest achieving students in the MPSD, which will include our disproportionate student population.
5. The plan includes allocating required federal dollars to staffing, professional development, and other resources that support the lowest achieving 25% of students, district-wide.
6. The district will be notified on September 30th, that we are in non-compliance with respect to the approximately \$130,000 dollars of required spending, thus far.
7. The district is required to allocate an additional approximately \$270,000 to the identified population of students prior to the end of October.
8. The curriculum committee was asked to move forward with the proposed plan.
9. The plan was approved and will go before the full board for approval on September 27th.
10. Monthly updates will be provided in regard to how the required allocated dollars are spent and the impact on student achievement.

Tony Vlastelica made a motion to adjourn the Curriculum Committee; Matthew Phipps seconded the motion. The Curriculum Committee meeting adjourned at 6:57p.m.